

## Owner's Proposed Improvement to Limited Common Elements

Date Submitted to the Board: \_\_\_\_\_

Unit Owner: \_\_\_\_\_

Owner 's Signature: \_\_\_\_\_

Unit Address: \_\_\_\_\_

Description of Project: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Materials: \_\_\_\_\_

\_\_\_\_\_

Describe the Proposed Impact/Appearance: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Contractor to be used: \_\_\_\_\_

\_\_\_\_\_

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Potential increase in Maintenance or Repair Costs: \_\_\_\_\_

Board Action: For: \_\_\_\_\_ Opposed: \_\_\_\_\_

Date Recorded and forwarded to Property Manager by the Board \_\_\_\_\_

**Attach all backup materials and disposition letter to owner.**

LCE Improvement # \_\_\_\_\_

\_\_\_\_\_/\_\_\_\_ MM/YY

Assigned by Property Manager after all approvals