

BRADFORD POINT PROPERTY OWNERS ASSOCIATION, INC.
NOMINATING COMMITTEE PROCEDURES

Important Note: Our By-Law change made in December, 2009 eliminates any nominations for Association Officers from being made from the floor at the Annual Meeting. All candidates interested in standing for election will now be listed on the Proxy Statement along with their biographical sketches.

The Board of Directors concentrates on the needs of the Association by looking forward and planning. The Association has matured and serving on the Board is a privilege, which members find enjoyable, productive and rewarding.

Members of the Board of Directors must have the interests of all of the Association members as their first priority. A candidate should also have some specific expertise/talents to offer the Association when standing for election.

Following are examples of some specific talents a Nominee might offer to the Board:

- 1) Experience serving on a Board of Directors.
- 2) Business experience in insurance, finance, management, legal, accounting and/or real estate.
- 3) The candidate should have time to devote to the position. That may range from 20 hours annually to an hour or more a week depending upon the Board position.
- 4) The candidate **MUST** be computer literate as the great majority of Association business is conducted via email or teleconference.

Association Procedure:

- 1) The President, with Board approval, selects a Nominating Committee including a Chairperson (normally the Board Secretary), early in the calendar year (April/May).
- 2) The Nominating Committee begins seeking candidates, along with reviewing candidates who offer their names unsolicited, for inclusion in the Annual Meeting Proxy.
- 3) A notification asking for candidates is made by the President in the April/May Newsletter. A separate stand alone announcement will be made around Labor Day reminding owners to submit Board Nominee Fact Sheets, if they are interested in becoming candidates for the Board.

To be considered, all candidates must complete the Board Nominee Fact Sheet and a biographical sketch and mail it to the BP Post Office Box. The Biographical sketch will be included with the Proxy Statement materials mailed to all owners for the Annual Meeting in December.